

Selectboard Meeting Minutes

Meeting Location: Town Offices Date: May 7, 2015

Meeting Opened: 7:00 pm Meeting Adjourned: 9:00 PM

Jay Jacobs, Chair	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
Charles Michal	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent
Andrew Maneval	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent

*Andrew Maneval advised the Board of an interview of a candidate for the Recording Secretary position to take place on May 8th at 11:00am at the Harrisville Town Offices.

Documents signed and reviewed:

Reviewed Financials for the week ending May 9th 2015

Primex – CAP Assurance Program for the 2016-2018 Worker’s Compensation Program was signed.
CAP Assurance Program for the 2017 Property & Liability Program was signed.

Department Items:

Assessor – Lynn will run the Tax Warrant on the 14th of May

- Intent to Cut for Connie Patton for the property located on Rosemary Trail Road (Map 60, Lot 61) was signed by the Board of Selectmen.

Cemetery Trustees – Transfer of funds to the Cemetery Maintenance Trust for Gloria and Roger Eastman for Island Cemetery was signed by the Selectmen.

- Randy Tarr Jr. came in Monday and reported that someone cut the valve core on the left side of the trailer.

Conservation Committee – Email correspondence between Ryan Owens, Winston Sims, and John Cucchi

Highway Department -- Road Agent Wes Tarr needs a new 3,000 gallon tank and valve hose for Calcium Chloride (for road stabilization and dust control). Selectmen approved the expenditure; this is an unbudgeted item. Estimated cost is \$1,900.00.

Highway Garage – The Board of Selectmen met with Dan Scully who provided the Selectmen with a copy of a “Project Manual” and our updated plans. He also left his invoice in the amount of \$15,646.00. Mr. Scully requested that we review and comment on the manual and the plans within the next week or so. Mr. Scully also provided yellow highlights (and a green tab) on the project manual; with items in need of attention.

Mr. Scully made the following further points:

1. See Article II (Insurance Bonds) – What level does the Town wants to acquire? Should there be input from Town Council on this?
2. General Conditions (see, eg, g1.3(c); No mechanical systems in drawings set. Outside of Dan Scully’s assignments.
3. See Alternates (last page); (a) stairs, railings, decking; (b) trench drainage design
4. The 2x6 designed walls need to be 2x8. This will impact the cost of cellulose insulation (Mr. Scully recommends sticking with this; there will be savings on heating costs). The alternative would be foil faced fiber glass.
5. Issue re-proposal for radiant slab (sand or concrete); Mr. Scully was asked not to do the heating plans.
6. Russ Downing will meet with individuals from Eversource people (Chris) on Wednesday, May 13th at 8:30am.
7. Need electrical requirements for; (a) Heating and Ventilation, (b) Pump for Diesel Station, (c) Overhead Door, (d) Fire Alarm
8. Jay Jacobs indicated that the conduit needs to be stubbed off for potential future solar power connection.

9. Excavation of 8ft for the drainage tank to be placed on the far side of the trench drain. Wes will do a "test" excavation.

Old Home Day – Barbara Watkins met with the Selectmen to discuss Old Home Days schedule of events. Everything is okayed for July 3rd, 4th, and 5th. Fire Chief Wayne Derosia is on board. Canal Street will need to be clear for Friday July 3rd for the Fireworks Display. This should also be coordinated with the Ice Cream Social event. The Selectmen revised letters addressed to the residents that live in the impacted area.

Planning Board – Ned Hulbert and Sherry Sims met with the Select Board. Following a Master Plan initiative public meeting, a suggestion was made that a focus group be put together for improvements to the Town websites. The Selectmen advised Ned and Sherry that Sarah Kendall is taking the responsibility for this project and referred them to her.

Rails to Trails – Barbara Watkins had complaints regarding ATV's doing damage to the trails from the village to Seaver Road. The Rails-to-Trails Committee is acquiring "No Motorized Vehicles" signs, which will need to be removed for snowmobiles. Barbara also noted a snowmobile (perhaps junk) near this trail. Barbara also indicated that the Rails-to-Trails Committee will consider the possibility of developing a trail near the Skatutakee Road (along the Alton Estate Property).

Safety Committee – Meeting Minutes for May 7, 2015 were reviewed by the Selectmen and will be placed in the bin until further action.

Other Business:

Allan Saari met with the Select Board and recommended to the Town considers planning for a new Library. The Selectmen referred Alan to the Library Trustees for initial discussions. He also asked whether the Hancock Road project was put out via RFP. He was advised that it was not, the process was then described to him.

A request to post the 2015 Town Meeting Minutes on the web site was noted.

**South Road Bridge: Charles reported that Mr. Gagne has agreed to sign the necessary Easement Deeds. Selectmen received correspondence from Deb McWethy asking selectmen that nothing be changed, cut etc. on her property while work is being done on South Road and everything is put back the way it was in the beginning. Selectmen had approved her requests in concept (see meeting minutes of November 20, 2014) but Deb was never formally notified. We will need to provide written assurances to Deb.

The Easement for South Road Bridge was signed by Patrick and Judith Gagne.

Wes believes that we own the big tree that will still have to be taken down. Otherwise the Select Board agreed to address Deb McWethys concerns. She should be advised.

o

Ellen Brouillette would like to request "First Right of Refusal" for the Old Fire Station in Chesham if the property ever comes up for sale. The Selectmen stated that the property will be put out to public bid or auction. No "Rights of first refusal" will be granted.

NHMA Bulletin #18

PSNH – Priority Call Levels notification

Health Trust Flu Vaccine Reimbursement Program

NH DRA notification of revised MS-232-R was signed off on by the Select Board.

Letter received from Town Attorney Silas Little with a Motion to Extend Time regarding John Cucchi v. Town of Harrisville Zoning Board was received and noted by the Selectmen.

Upcoming Meetings:

May 7th -- Barbara Watkins will meet with Select Board regarding Old Home Day at 7pm

May 7th – Sherry Sims and Ned Hulbert will meet with the Selectmen at 7:15pm

May 7th – Dan Scully will meet with the Selectmen around 8:30pm

May 8th – Interview Recording Secretary at 11:00am

May 19th – Blood Borne Pathogens at the Harrisville Fire Department; 7pm

May 24th – Memorial; Service at 11 am

May 25th -- Town Office closed

June 11th – Linda Willette from HHI will be meeting with the Selectmen at 7:00pm regarding 119 Main Street.

July 3rd – Fireworks!!!

July 3rd, 4th, & 5th – Old Home Day Weekend

July 5th – Town Office Closed