

Selectboard Meeting Minutes

Meeting Location: Town Offices **Date:** April 30, 2015

Meeting Opened: 7:00 pm **Meeting Adjourned:** 10:00 pm

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|-------------------|---|---------------------------------|
| Jay Jacobs, Chair | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| Charles Michal | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| Andrew Maneval | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Selectmen met with Leslie Downing and Julie Lord, Cemetery Trustees, to discuss the stalled fence replacement project at Island Cemetery. Plan of how to proceed from this point were discussed. The discussion assumed that it was still possible to reuse the original fencing sections, rather than having to erect all new fencing. This is more desirable from a historic preservation aspect. Leslie said there may be some related fence parts in the Tomb. Jay asked her to request Randy Tarr Jr (as part of his cemetery maintenance duties) see if he can open the tomb and retrieve parts to be transferred to the Town Barn for holding. We need to inventory what we have as part of a plan of action. Selectmen will look for a metal fabricator to finish restoration, and a fence installation company to erect. Julie Lord wants to be involved and agreed to oversee the implementation of a final plan approved by the Selectboard.

Selectmen met with Donna Stone and Patti to discuss several issues concerning the Clerks Office. Donna and Patti requested that the lighting of the parking lot be completed. Charles reported he has recently asked Amer Electric for a proposal to see if we can get a price that falls inside the Warrant Article amount. If we can't we will probably eliminate planned lighting of the lower parking area in order to complete the project before this winter.

Donna also requested Selectmen consider changing locks or otherwise assuring key control of access to different parts of the building. (She also says a filing cabinet needs replacing) Selectmen will solicit a proposal from a locksmith/hardware consultant for rekeying the entire Town Office; this will provide solid information for discussion, but may necessarily lead to next year's budget Warrant Article. In the interim, at the minimum, Donna requests a new lock for the Clerks Storage closet.

Donna pointed out to the Selectmen that there are Town Building repair and maintenance items that have gone unattended to for a long time. Examples are preventive actions to prevent the reoccurrence of last winters ice-dam leak, and replacement or repair of the exterior handicapped accessible ramp. She also complained that painting is needed, that bathrooms have inadequate ventilation, that carpet in the Clerks offices needs professional cleaning. She says her service window's lock is broken, as are several of the blinds in her office. She feels that the larger lawn and property needs maintenance as well, such as mulch under the solar panels, and in beds adjacent. Currently any landscaping other than grass is done by well-meaning volunteers.

As a resident and voter, Donna stated that the condition of the bridge railings at the Prospect Street/Canal bridge is really unacceptable. Selectmen discussed the fact that to proceed with repairs that are visually similar to existing conditions will not comply with DOT standards.

Documents signed and reviewed:

Selectmen reviewed expenditures to date and noted we have spent 30% of the annual budget. Selectmen signed cash disbursement checks.

Selectmen signed an Authorization to Transfer Funds in the amount of \$225,000 from the Town of Harrisville's Operating Account to the various Capital Reserve Funds, directed to the Trustees of the Trust Funds, and an Authorization to transfer funds in the amount of \$20,535 from the General Fund to the Bridge Capital Reserve Fund.

Department Items:

Assessor -- Selectmen signed a Notice of Intent to Cut Wood or Timber for John Cucchi located for property located on Dublin Road (Map-30 Lot-32, and Map-30 Lot-32-11)., and a Notice of Intent to Cut Wood or Timber for Akhil Garland Family Trust located at Cobb Hill Road (Map-50 Lot-15, Map-50 Lot-7).

Conservation Commission –submitted Email Correspondence from Winston to John Cucchi regarding the next upcoming HCC Meeting to discuss the progress on Johns Property.

Fire Department- shared notice that a Blood Borne Pathogens meeting will be held on May 19, 2015 at 7:00pm over at the Fire Station.

Health Officer – submitted a new Drinking Water Analysis Report for the water at the Skatutakee Spring. The sample collected 4/23/2015 met EPA's primary drinking water standards. The Town continues to post the Spring with 'a use at your own risk' signage.

Library – Correspondence from Kris Finnegan asking if anyone would like to volunteer for an hour on Wednesday mornings to do a small presentation about “heroes” or anyone who has been in a crisis type situation. If so please contact Kris Finnegan.

South Road Bridge: Charles reported that Mr. Gagne has agreed to sign the necessary Easement Deeds. Selectmen received correspondence from Deb McWethy asking selectmen that nothing be changed, cut etc. on her property while work is being done on South Road and everything is put back the way it was in the beginning. Selectmen had approved her requests in concept (see meeting minutes of November 20, 2014) but Deb was never formally notified. We will need to provide written assurances to Deb.

Zoning Board: Selectmen need a report from the Town Attorney on the status of the legal actions by John Cucchi. Andrew will call Silas Little for a report.

Highway Department: Wes agreed to stake out the potential building footprint, using a revised site plan prepared by Charles. Scully Architects will likely submit formal Design Development Drawings for Selectboard approval within two weeks. We hope to bid the project in June.

Upcoming Meetings:

May 4th – Seaver Road Closed)

May 24th – Memorial; Service at 11am

May 25th -- Town Office closed

May 29th – NH DOT items need to be completed

June 11th – Linda Willette from HHI will be meeting with the Selectmen at 7:00pm regarding 119 Main Street.

July 3rd – Fireworks!!!

July 3rd, 4th, & 5th – Old Home Day Weekend

July 5th – Town Office Closed