

Selectboard Meeting Minutes

Meeting Location: Town Offices **Date:** April 2, 2015

Meeting Opened: 7:00 pm **Meeting Adjourned:** 9:15 pm

Jay Jacobs, Chair	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
Charles Michal	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
Andrew Maneval	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent

Met with Sherry Sims, who wished to make sure the Selectboard had an updated description of the Duties of the Recording Secretary. Sherry stated that she is willing to continue as the paid Recording Secretary to the Planning Board. Selectmen assured Sherry that they were not pressuring her to continue but noted we have no guarantees as to when a paid replacement will be starting.

Met with Allan Saari. He states there is a regulation that there should not be political activity on Town property and noted that a Democratic Caucus announcement was on the board outside the Town Clerks office. He also asked the Selectmen to see that the new highway barn had a roof with a solar orientation for future retrofit of solar PV. Selectmen plan to do that. He asked if private vehicles were parked in Town buildings. Jay noted that the police department swapped their personal vehicles to pick up the Police Cruiser when on duty. Allan asked if the Selectmen had considered creating space in the new building for the Police Department. He stated that the Selectmen had no accountability for the Police Department. Allan says the Town needs a new Library. Rindge, he says, has a beautiful library. Jay suggested Allan share his thoughts with the Library Trustees. Allan wanted to know if Sharon Driscoll was a resident, as all Library Trustees must be residents.

Documents signed and reviewed:

Weekly Financials (Please initial payroll and Cash Disbursements sheet after review)

The Audit report from Vachon, Clukay, & Company we will receive in approximately 45 days. A Fraud Questionnaire (part of the year-end audit) will be held until the Selectboard meets with all three members.

Angela reported on several financial/audit related items of an administrative nature. These include employee reimbursement of health Insurance premiums to be reported as revenue on the MS-forms, need to consider increasing the Special Detail pay for the Police Department. Also, premium refunds received from Health Trust and Primex over the last couple years need to be returned to the affected employees.

Selectmen reviewed the Energy Use Budget Report for year to date. Actual heating fuel expenditures (YTD) are at 46% of last year's total. Electrical use is at 27% of last years total. Selectmen reviewed the current cumulative expenditures against the 2014 operating budget and noted we have spent 23% of the budget YTD.

Selectmen reviewed a submitted contract for architectural design services from Daniel V. Scully Architects. Scully Architects submitted a standard form with certain services excluded, on request of the Selectboard. Chairman Jay Jacobs signed the contract on behalf of the Town.

Selectmen met with Wes Tarr and discussed the need to visit several other Town Garages prior to continuing work with an Architect to finalize the design for the new Town Barn. We are one town to visit.

Department Items:

Library Trustees – submitted Meeting Minutes for March 25, 2015

Planning Board – submitted Meeting Minutes for March 23, 2015

Assessing – Selectmen approved the Application for Current Use for Richard Jordan and Karen Clement located on 516 NH Route 137 (Map-10 Lot-2).

Conservation Committee – a VLAP Report from the State regarding Chesham Pond and Seaver Reservoir.

Zoning Board - submitted a meeting Agenda for April 15, 2015 at 7:00pm

Other Business:

Health Trust – Correspondence regarding open enrollment notice to active employees
Department of Fish and Game – Correspondence regarding there 2014 Annual report for Harrisville Pond
Monadnock at Home First Report 2010-2014
Monadnock Region Future 2015 – Prepared by SWRPC
NHMA Legislative Bulletin #13

Upcoming Meetings:

April 8th – Dick Drew will meet with the selectmen at 7pm.

April 16th – Seaver Dam drawn down

May 4th – Seaver Road Closed

May 24th – Memorial; Service at 11am

May 25th -- Town Office closed

May 29th – NH DOT items need to be completed

July 3rd – Fireworks!!!

July 3rd, 4th, & 5th – Old Home Day Weekend

July 5th – Town Office Closed