

Selectboard Meeting Minutes

Meeting Location: Town Offices Date: January 5, 2012

Meeting Opened: 7:00 PM Meeting Adjourned: at 9:15 PM to Tuesday 10th at 8 AM

Jay Jacobs, Chair	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
Charles Michal	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
Seth Kallman	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent

Selectmen met with Conservation Commission Chair Winston Sims. Winston thanked Seth and Jay for attending the last Conservation Commission meeting at which Peter Troop of the Monadnock Conservancy made a presentation on resource mapping. Jay commented that the presentation was excellent. He also expressed the opinion that the estimated cost of such studies offered by the Conservancy was more than he felt the study was worth. Jay was impressed with the high levels of participation in surveys reported in some other Town's surveys. Seth agreed that the information possible to present in some map formats would be very useful for the town in planning and discussing big picture land use issues. Winston noted that the Conservation Commission wished to bring Peter Troop back for a second presentation to a wider audience. He noted that they hoped to invite people from the Lake Associations, the active departments (such as the Fire Department) to such a meeting. The Selectmen promised to be represented at such a future meeting, if at all possible.

Selectmen met with Police Chief Buddy Driscoll and discussed the federal required conversion by January 2013 of highway, and fire and police radio bands. Police and Fire have been converted already, but highway still needs conversion (narrow band update). Buddy noted that the Town has a license for our own band, (used by the highway) but we need to 'modify' this license for use with the new narrow band frequency. Buddy offered to pursue the revised license and update the paperwork. He will do that as part of his 2012 budget.

He has almost completed documenting the length of roads maintained by the Town, a project requested by the Selectmen and Highway Department.

Documents signed or reviewed:

Reviewed and adopted a policy governing employee use of assigned debit cards for petty cash purposes. The policy regarding the Debit Cards for the Town will need to be referenced in the next edition of the Town Personnel Procedures Policy

Reviewed and signed an Administrative Decision regarding Derby Hill Road and frontage definitions for PID 70-32.

Reviewed correspondence drafted earlier to bring to the attention of the US Postal service complaints made at the December 15th meeting of the Selectboard regarding local postmaster John French. After discussion of the matter, Selectmen agreed to send the letter to the Manager of Post Office Operations in the Manchester office.

Signed an Authorization to Transfer Funds between the General Fund and various Capital Reserve Funds, as prepared by Treasurer Anne Havill based on correspondence with Auditor Tammy Webb regarding needed Adjusting Entries.

Signed Timber Tax Warrants for:

- George and Anne Colony for the property located on Tolman Pond Road (Map 60, Lot 55-1)
- John Twitchell for the property located on 58 Bancroft Road (Map 60, Lot 64)
- New England Forestry Foundation for the properties located around Roxbury Road (Map 40, Lot 127- 4& 5)
- Carol Landry for the property located on 88 Meadow Road (Map 40, Lot 86)
- Julia Rowse for the property located on 121 Cricket Hill Road (Map 71, Lot 20)

Signed Veteran Tax Credit Application for William Elliott located on 158 Nelson Road (Map 60, lot 50-3)

Signed Certification of Yield Taxes for:

George and Anne Colony for the property located on Tolman Pond Road (Map 60, Lot 55-1)
John Twitchell for the property located on 58 Bancroft Road (Map 60, Lot 64)
New England Forestry Foundation for the properties located around Roxbury Road (Map 40, Lot 127- 4& 5)
Carol Landry for the property located on 88 Meadow Road (Map 40, Lot 86)
Julia Rowse for the property located on 121 Cricket Hill Road (Map 71, Lot 20)

Correspondence concerning the EECBG:

TRC, the ARRA Project Manager is requesting a Final Reporting on project Metrics we are contractually obligated to provide. Charles will review the information we need to collect to prepare this report.

Department Items:

Energy Committee – A date has not been confirmed for the next Energy Committee Meeting at this time.

Fire Chief Wayne Derosia provided a copy of the Gas and Diesel Fuel used by the Department in 2011. Approximately \$1264 worth of gasoline and \$439 worth of diesel should be shown on year to date expenditures by the fire department.

Recycling Center: Accepted proposal for services in 2012 for the Harrisville Landfill, provided by Golder Associates. This is an annual budget item.

Correspondence for review:

Toby Sheehan from the Keene Sentinel, with a request to be included with the bid process for the Town Reports.

Communications regarding residents and other business:

The Selectmen asked Angela to work with Common Threads to publically request suggestions and submissions for a picture for the 2012 Town Report Cover.

Selectmen asked Angela to schedule regular maintenance on a yearly basis for furnaces at the Town Buildings?

The Flag Pole light and the Fire Department's Motion Light are not working. Angela was directed to contact Scott Stone and request they be repaired.

SVE submitted a topographic survey of a portion of the town land being considered for the Highway Department's Salt Shed.

A "Thank You" letter received from the Community Kitchen for the donations given by the generous people of the Town of Harrisville.

Charles informed the board he will be out of Town from January 10th through January 17th. Jay moved to adjourn the meeting to Tuesday 10th at 8 AM, at which time Jay and Seth propose to continue with work on the 2012 budget. Charles will not be present.

Upcoming Meetings:

January 3rd - Supervisors of the Checklist will meet to review changes prior to the Primary Election.

January 10th – Primary Election; Polls will open from 8AM to 7PM at the Harrisville Town Offices

January 12th – Budget Reports need to be turned in for review

*** January 25th** – Tentative date for a Department Head Meeting at the Town Offices, at 9AM

February 9th – Budget Hearing starting at 6:30 PM

March 13th – 2012 Town Meeting