

**Harrisville Planning Board
Minutes
February 8, 2012**

Members Present: Sherry Sims, Bob Sturgis, Heri Tryba (alternate), Noel Greiner, Anne Havill (alternate), Ned Hulbert, Jay Jacobs (Selectman)

Members Absent: Charles Michal (Selectman alternate)

Members of the Public Present: Winston Sims, Seth Kallman, Sue Brown

Mr. Hulbert called to the meeting to order at 7:00 p.m.

Attendance and Voting Members:

Mr. Hulbert introduced the Board and said that the voting members are himself, Mr. Greiner, Mrs. Sims, Mrs. Havill and Mr. Jacobs

Agenda:

The agenda was unanimously approved as posted.

Minutes of previous meeting:

The Board unanimously approved the minutes of the December 14, 2011 meeting as distributed.

2011 Town Report

Mrs. Sims distributed drafts of the Planning Board report for the 2011 Town Report. Members thought it was good. Mrs. Sims will make a few slight corrections and get it to Angela for inclusion in the Town Reports.

Discussion: Earth Excavation Permit process

Mrs. Sims summarized, for the Board members who had not attended the January ZBA meeting, the discussion and action the ZBA had taken when they approved a special exception for Dave and Ranae O'Neil to have a home-based business on their Jaquith Road property. The Planning Board discussion was to clarify and understand the steps necessary for it to consider an Earth Excavation Permit on this property. Since the ZBA meeting, the Selectmen have drafted a letter outlining the process as they understand it. Basically the ZBA now needs to grant the O'Neils a special exception for the right to excavate; then the Planning Board will consider their application for an Earth Excavation Permit (RSA 155-E). The Selectmen had sent the O'Neils a letter in January saying that the amount of sand and gravel they wanted to remove was not incidental to construction.

Discussion points covered how the town can move both expeditiously and fairly to the O'Neils and any members of the public. One suggestion was to have joint Planning Board and ZBA hearings if possible. The Planning Board, as the enforcing entity, thought they should also get a sense of what other small towns have done as steps in the monitoring process for 155-E permits.

The Selectmen present agreed that the ball is now in the O'Neil's court to make or complete the applications to the ZBA and the Planning Board if they choose to take those steps.

Mr. Sturgis made the following motions and Mrs. Sims seconded it: Once the O'Neils have completed their earth excavation application and the Planning Board has accepted it, the Planning Board will make a site visit to the property with the O'Neils, the ZBA, the Conservation Commission and any other interested parties. This motion passed 4-0, Mr. Jacobs having left the meeting and therefore not able to vote on it. This site visit will be a posted meeting with minutes written afterward. Mr. Hulbert stated that the Planning Board wants to move as expeditiously as possible within legal parameters.

Mr. Tryba asked if the Select Board would finish its draft letter. Mr. Kallman said they would and would circulate it to the appropriate boards and to the O'Neils.

Mr. Tryba also suggested that the Planning Board add the topic of Earth Excavation to our list of topics to discuss during our meetings when we have a light agenda. This conversation would cover what the Planning Board needs to do in the future to make the process very clear. The Board reviewed the current list of future discussion topics and agreed to attach it to the end of meeting minutes so we have it handy as a reference and so members can review any necessary materials before discussions. There was an attempt to prioritize the list, though all agreed that immediacy is a shifting demand.

Correspondence:

There was no correspondence to discuss now.

Next regularly scheduled meeting is Wednesday, March 14, 2012 at 7:00 p.m.
The meeting adjourned at 8:50 p.m.

Approved: _____ Date: _____
Co-Chairman

Future Discussion Topics:

Water Extraction

Add a commercial district that is meaningful

Status of roads in town – Dave Birchenough guest speaker?

Village district regulations

Earth Excavation process

Commercial wind ordinance – involve Energy Committee

Other large zoning requirements

Inventory non-conforming lots

Shoreland Overlay Ordinance vs. Shoreland Water Quality Act