

**Harrisville Planning Board
Minutes
July 13, 2011**

Members Present: Sherry Sims, Ned Hulbert, Bob Sturgis, Anne Havill (alternate), Heri Tryba (alternate), Charles Michal (Selectman alternate)

Members Absent: Noel Greiner, Jay Jacobs (Selectman)

Members of the Public Present: Winston Sims

Mr. Hulbert called to the meeting to order at 7:00 p.m.

Attendance and Voting Members:

Mr. Hulbert introduced the Board and said that the voting members are himself, Mrs. Sims, Mr. Sturgis, Mrs. Havill and Mr. Michal

Agenda:

The agenda was approved as posted.

Minutes of Previous Meetings:

The minutes of the June 8, 2011 meeting were unanimously approved as distributed.

Old Business:

Quarterly meeting of land use board chairs:

The planned July 27 meeting had to be postponed because too many attendees were out of town. Mrs. Sims will work with Angela Hendrickson to set up a new one. There was some discussion of agenda topics for it: review of the summary of common procedures from the August 2010 meeting; discussion about one person to do minutes and noticing for all Boards (Planning Board, ZBA, Conservation Commission and Selectmen); review of the way some board members give too quick responses to questions from the public; discussion of the need for an annual refresher for all board members; creating maps of the processes for various applications; discussion of important issues for the Master Plan; discussion about authority to call town counsel for a legal opinion.

Reports:

June 11, 2011 OEP Conference: Mr. Sturgis indicated some key points from the work sessions he attended: the need to be very careful about prejudging in the decision making process; an increasing concern about the continued availability of good drinking water in the state, especially in Manchester and Nashua. The Board indicated that this is a key topic for inclusion in the Master Plan revision. Mrs. Sims reviewed several recently passed bills by the 2011 NH Legislative session that will impact towns and Planning Boards. The most immediate effect will be from HB 409, which states “. . . any 2 appointed or elected members of the planning board may also serve together on any other municipal board or commission, *except that no more than one member of the planning board shall serve on the conservation commission, the local governing body, or a local land use board as defined in RSA 672:7.*” This means that Mr. Sturgis and Mrs. Havill, who are both also members of the Conservation Commission, will have to decide who will stay on both Planning Board and ConCom and who will relinquish one seat. The law takes effect on August 13, 2011.

The legislature made some changes to the Shoreland Protection law, also, but the extent of it and the effect on individual towns is not known now. Mrs. Sims will talk with Local Government Center for advice.

Mrs. Sims also commented on the multiple references to a town's CIP by Planning Board members of other towns. RSA 674:5 authorizes Planning Boards to prepare and amend capital improvement programs. The Planning Board discussed the current status of Harrisville's CIP. Until a couple of years ago, this process had begun with the Planning Board in the spring but this is a procedure that has slipped. Mr. Michal reported that the Selectmen have contacted 3 residents besides the selectmen to serve on this year's CIP committee. Regardless of the instigation point, it seems clear that the Planning Board needs to have a public hearing on the CIP figures towards the end of the year before they are included in the 2012 budget.

Master Plan:

Mr. Hulbert, Mrs. Sims and Mr. Tryba reported that the Master Plan subcommittee had its second meeting earlier in the July 13 afternoon. The committee is starting to work together well. They discussed their decision making process. Also they had some ideas about a simpler structure for the new Master Plan. It is important that they tackle tough issues in light of some of the complex problems emerging. Quality of drinking water is one good example. The Master Plan group will start working on the vision section at its next meeting in September. As it produces drafts, it will bring them to the Planning Board for comment and discussion.

Correspondence:

Mrs. Sims showed the Board a CD from SWRPC called "Guiding Change: Planning Tools for Your Community". It is a power point presentation about planning concepts and principles commonly used by NH communities. Lisa Murphy, the Senior SWRPC Planner, has offered to come to Harrisville to do a presentation to the Planning Board, the ZBA and perhaps the Conservation Commission. Mrs. Sims and Mr. Hulbert will review the CD and come back to the August meeting with a recommendation.

Next regularly scheduled meeting is Wednesday, August 10, 2011 at 7:00 p.m.
The meeting adjourned at 8:55 p.m.

Approved: _____ Date: _____
Co-Chairman